

DCUSA Panel Meeting 209 (Open Session)

15 November 2023 at 10:30am

3rd Floor, Northumberland House, 303 306 High Holborn, London,
WC1V 7JZ / MS Teams

Attendee	Role	Company
Panel Members		
Donna Jamieson [DJ]	Panel Member (Chair)	DCUSA Ltd
Simon Vicary [SV]	Panel Member	DCUSA Ltd
Peter Waymont [PW]	Panel Member	DCUSA Ltd
Lee Wells [LW]	Alternate Panel Member	DCUSA Ltd
Kevin Woollard [KW]	Panel Member	DCUSA Ltd
Simon Yeo [SY]	Panel Member	DCUSA Ltd
Observers		
Ian Chadwick [IC]	Observer	MUA Group
Mark DeSouza Wilson [MDW]	Observer	BSC
Nadir Hafeez [NH]	Observer	Ofgem
Dion Saunders [DS]	Observer	Ofgem
Clare Wagstaffe [CW]	Observer	SSEN
Code Administrators		
Richard Colwill [RC]	Secretariat	ElectraLink Ltd
Angelo Fitzhenry [AF]	Secretariat	ElectraLink Ltd
George Kestner [GK]	Secretariat	ElectraLink Ltd
Dylan Townsend [DT]	Secretariat	ElectraLink Ltd
Apologies		
Colette Baldwin [CB]	Observer	REC
Karl Marylon [KM]	Alternate Panel Member	DCUSA Ltd
Donald Preston [DP]	Alternate Panel Member	DCUSA Ltd

1. Administration

Welcomes and Introductions

1.1 The Chair welcomed all attendees to the meeting.

Permission to record Meeting

1.2 The Panel RESOLVED to record this Meeting.

Apologies

1.3 It was noted that 'Apologies' had been received from: Colette Baldwin, Karl Marylon and Donald Preston.

Non-Confidential Minutes

1.4 The minutes of the last meeting were reviewed and the Panel agreed that they were a true and fair representation of the meeting.

Updated Actions

1.5 The Panel reviewed the new and open actions for the previous closed session Panel meetings and updates on all actions are set out in Appendix A.

2. Updates from the Industry Working Groups/Codes

Balancing & Settlement Code (BSC)

2.1 MDW provided an update on items related to the BSC. Key points included the following:

- 2024 dates for Elexon's 'Introduction to the Energy Market' seminars have been released, with three dates being confirmed as 21 February 2024, 24 April 2024 and 11 September 2024.
- The annual update of Category A Authorised Persons for parties had been completed.
- P463 'Introduce a Standard Change' had been raised. This would introduce a standard change process for low-risk charges.
- Half-hourly export data was now being published as part of the supplier league tables.

2.2 The Panel NOTED the BSC update.

Ofgem

2.3 NH provided an update on items related to Ofgem. Key points included the following:

- Updates were provided on the progress of the following Change Proposals:
 - DCP 343 'Use of a nominated calculation agent for the calculation of the LV mains split': this CP had been rejected on 13 November 2023

- DCP 411 'Charging De-energised sites': the Estimated Decision Date ('EDD') had been delayed until the end of January 2024.
- DCP 392 'Charging of Third Party DNO Works to Transmission Connection Users': due to a change in the policy lead and prioritisation of other work, the revised EDD would be 15 January 2024.
- DCP 413 'Value of a User's Credit Allowance in Schedule 1' had been rejected on 23 October 2023.
- Updates were provided on Ofgem policy development, as follows:
 - The joint consultation on preferred policy options for Energy code Reform would be published after the Christmas period.
 - Separately from this, a consultation after code consolidation would also be published after the Christmas period.
 - The FSO Future System Operator workstream was progressing: following a call for volunteers, the first meeting of this group had taken place on 19 October 2023 and future biweekly meetings would take place to develop core policy proposals.

2.4 The Panel NOTED the Ofgem update.

Smart Energy Code (SEC)

2.5 The Panel NOTED that no SEC representative was in attendance for this meeting and that no update was provided during this meeting.

Retail Energy Code (REC)

2.6 The Panel NOTED that no REC representative was in attendance for this meeting and that no update was provided during this meeting.

3. Change Register

3.1 RC presented the Change Register updates to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1115_01). The paper was taken as read.

3.2 RC explained which changes had changed status since the last Panel meeting as well as any that had moved into a new status since the paper was published. Key points included:

- DCP 417 'Ability for the DCUSA Secretariat to Raise Change Proposals': Its status had previously been 'Consultation' and had now moved back to 'Definition'.
- DCP 419 'Pre-Notifications of Planned Supply De-Energisations': Its status had previously been 'Consultation' and had now moved back to 'Definition'.

- DCP 426 ‘Multiple Party Categories’: Its status had previously been ‘Voting’ and had now moved to ‘Implemented’.
- DCP 427 ‘Housekeeping Log Items’: Its status had previously been ‘Voting’ and had now moved to ‘Implemented’.
- DCP 371 ‘Last resort arrangements for Distributors to manage specific consumer connected devices’: Its status had previously been ‘Definition’ and had now moved to ‘Withdrawn’.
- DCP 421 ‘Update the Tables in schedule 15 of DCUSA’: Its status had previously been ‘Definition’ and had now moved to ‘Modelling Request’.
- DCP 423 ‘LDNO Discounts for negative scaling’: Its status had previously been ‘Definition’ and had now moved to ‘Modelling Request’.

- 3.3 RC explained that 3x RFIs had been issued in relation to three SIG issues. Also DCP 425 ‘Cost Apportionment Factor “cap” Methodology’ was now out to consultation and DCP 428 ‘Zero REP 002/A Data’ and DCP 429 ‘Obtaining an Independent Credit Assessment’ would follow shortly.
- 3.4 RC ran through timetable changes, noting that for DCP 430 ‘Reducing Good Payment Record’ and DCP 431 ‘Party Novation Process’ were expected to be presented as Change Reports to the Panel during this meeting but that they would now be issued next month. For DCP 419 ‘Pre-Notifications of Planned Supply De-Energisations’ RC highlighted that an extension will be needed as it is likely that a further consultation will be required.
- 3.5 NH sought clarification around the different colour coding on the Gantt chart that shows the progress of various DCPs. RC explained that the green statuses indicated either that working groups were actively running or that other forms of consultative engagement were taking place to develop solutions.
- 3.6 The Secretariat confirmed that the calendar on the DCUSA website currently showed all scheduled working group meetings with links to papers and other CP related documents, but advised that some additional work on the website was being conducted to improve navigation.
- 3.7 The Panel NOTED the Change Register.

4. Initial Assessments

- 4.1 DT presented the Initial Assessment Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1115_02). The paper was taken as read.
- 4.2 No new Change Proposals had been received for Initial Assessment this month.
- 4.3 The Panel NOTED the Initial Assessments cover paper.

5. Change Reports

- 5.1 DT presented the Change Report Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1115_03). The paper was taken as read.

5.2 No Change Reports had been submitted for approval this month.

5.3 The Panel NOTED the Change Report cover paper.

6. Housekeeping Log

6.1 DT presented the Housekeeping Log Summary Paper and Housekeeping Log to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1115_04). The paper was taken as read.

6.2 DT noted that with the implementation of DCP 427 'Housekeeping Log Items' on 02 November 2023, the Secretariat had provisionally removed all but one of the existing housekeeping items in the log but sought the Panel's approval to remove them once and for all. The Panel AGREED to update the log accordingly. DT also confirmed that following the October Panel meeting, the new housekeeping item relating to DNO company names had been added to the Housekeeping Log.

6.3 DT explained that one new item had been raised to the Secretariat since the October Panel meeting which related to a typographical error in Clause 21.2B where the words 'Date Transfer Network' should have read 'Data Transfer Network'. It was noted that this error had been introduced as a result of DCP 142 quite a few years ago.

6.4 The Panel SCRUTINISED this Housekeeping Change and RESOLVED that the typographical error in Clause 21.2B should be added to the Housekeeping Log.

209/01 Housekeeping Log: The Secretariat (1) update the Housekeeping Log to reflect the progress of DCP 427 'Housekeeping Log Items'; and (2) to add the typographical error of 'Date Transfer Network' in Clause 21.2B to the Housekeeping Log.

7. Accession Applications

7.1 DT presented the Accession Applications paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1115_05). The paper was taken as read.

7.2 DT NOTED that two new Accession Applications had been received from applicants wishing to accede to DCUSA, both for the Safe Isolation Provider (SIP) Party Category. These applications were from:

- Fulmar Services Limited; and
- Radius Contracting Limited.

7.3 DT explained that Radius Contracting Limited had not been issued an MPID by the date of this meeting, but that the MPID had been scheduled to go live on 22 November 2023 according to the MDD circulars published by Elexon. However, the MDD coordinator had subsequently advised that additional checks with REC were ongoing and that the MPID for Radius Contracting Limited would not be published in the next version of MDD.

7.4 The Panel SCRUTINISED the Accession Applications and RESOLVED to prepare the relevant Accession Agreement paperwork for signing and progress Fulmar Services Limited's accession following the

meeting, but to not progress Radius Contracting Limited's accession until after confirmation that the MPID had gone live could be obtained.

209/02 Accession Applications: The Secretariat would Progress the Accession Application for (1) Fulmar Services Limited; and (2) Radius contracting Limited, pending confirmation of a live MPID or Radius Contracting Limited, by advising the DCUSA Board that the Panel have instructed them to countersign the Accession Application.

8. DCMDG Headline Report

8.1 DT presented the DCMDG Headline Report paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1115_06). The paper was taken as read. Key points included:

- The ENA webinar on connections related works had taken place and additional information sources had been shared with participants.
- Ofgem had confirmed that the meeting for Charging Futures would take place on 31 October and the Ofgem intends on issuing a 'Call for Input' into Standing Charges which would focus more on the retail side of things but that would have some crossover in terms of DUoS charges.
- Ofgem was investigating the assignment of TCR bands to MPAN portfolios for TNUoS charging as a number of issues had been raised by smaller suppliers and they were seeking to assess the scope of any problems.
- An update was provided on the activity of the private networks subgroup, who were developing an RFI to better understand the numbers and types of affected sites, identify currently existing networks and consider what arrangements might be suitable for these.
- A paper, titled 'Notification of Updated Charging Statements Addendums' had been presented, which was seeking to ascertain if these processes could be better managed. The Panel discussed this topic and noted their view that DNOs currently already advice impacted Supplier Parties and customers of these updates and that any further obligations should be carefully considered.
- An update was provided into DUoS charges for phased capacity sites: which related to concerns that the applicable text in Schedule 22 wasn't clear enough in what charges should be applied to sites the meet the phased capacity site definition. It was noted that Schedule 32 provides more clarity in terms of how the provision should operate and during the last meeting some suggested amendments that would assist with interpretation of this text was discussed and will be further discussed during their next meeting.

8.2 With respect to the final point above, LW explained that he was aware of this issue and had raised this for discussion during industry meetings at the ENA and that he was now in the process of raising a wider change to Schedule 22 and that this issue would likely form part of that change. LW therefore suggested that the DCMDG were unlikely to need to consider this issue any further. DT advised that he'd pass that message along to DCMDG members.

8.3 The Panel NOTED the DCMDG Headline Report.

9. IWG Headline Report

9.1 RC presented a verbal IWG Headline Report paper to the Panel. Key points included:

- Asbestos and best practice: AMO had prepared a document and IWG would feed thoughts in to this.
- Discussion on misreporting of category B flows: this was a situation that occurred when incorrect data was being sent out to advise that smart meters had not been installed. REC were in discussion with DNO and supplier members to ascertain why these notifications were being incorrectly sent out.

9.2 The Panel NOTED the IWG Headline Report.

10. SIG Headline Report

10.1 RC presented the SIG Headline Report paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1115_07). The paper was taken as read.

10.2 RC advised that RFIs were underway to gather additional information into the issues raised with respect to DIF 69 'Incorrect GSP', DIF 70 'Meter Bypass' and DIF 71 'Use of Generators'.

10.3 The Panel NOTED the SIG Headline Report.

11. DCUSA Monthly Horizon Scan

11.1 DT presented the DCUSA Monthly Horizon Scan paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1115_08). The paper was taken as read.

11.2 DT highlighted the addition of three new items, relating recent Ofgem publications, and also that an update had been made to the DUoS SCR item to include the latest update following the recent Charging Futures Forum.

11.3 The Panel NOTED the Horizon Scan.

12. DCUSA Panel Meeting Dates 2024

12.1 DT presented the DCUSA Panel Meeting Dates 2024 paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1115_09). The paper was taken as read.

12.2 The Panel APPROVED the Panel Meeting Dates 2024.

209/03: DCUSA Panel Meeting Dates 2024: The Secretariat to schedule and make arrangements for DCUSA Panel Meetings in 2024.

13. Any Other Business

13.1 One item of Other Business was raised, as follows:

AOB Item 1 'Rota Disconnections'

13.2 SV raised the issue of Rota Disconnections Alpha Identifier data that had recently been published, as had been discussed in meetings earlier in the year. The following points were noted:

- SV NOTED that the file had now been published and would be loaded at the earliest opportunity. However, initial analysis showed that 114,000 post codes appeared to be missing from the data set and that F&O codes, which has previously been agreed as not to be used, are still featuring in some DNO/IDNO data and had not been updated to the agreed code.
- Consequently, the view of the Panel was that the file that had been uploaded to the DCUSA website contained incorrect information and 114,000 missing postcodes.
- SV proposed that DCUSA provide feedback to the DNOs/IDNOs to highlight that the data had not been reviewed or cleaned correctly and request that they improve this in future years.

13.3 The Panel SCRUTINISED this issue, discussing whether this was due to systematic error and whether other parties were having similar problems.

13.4 The Panel RESOLVED that the Secretariat would draft a letter to formally complain about the gaps in the Rota Disconnections Alpha Identifier data and circulate it to the Panel for comment and approval, before sending it to the Chair for signing and issue.

209/04: AoB Item 1: 'Rota Disconnections': The Secretariat to draft a letter formally complaining about the gaps in Rota Disconnections data and circulate to the Panel for comment and approval, before sending it to the Chair for signing and issue.

14. Date of next meeting: 20 December 2023 at 10:00am

14.1 The next meeting will be held in person at ElectraLink's offices, 3rd Floor, Northumberland House, 303-306 High Holborn, London, WC1V 7JZ and via Microsoft Teams.

Appendix A: Summary of Actions

New and Open Actions – Open Session

Ref No.	Action	Owner	Update
207/04	<u>Accession Applications (1)</u> : The Secretariat would liaise with REC Code Manager regarding the flow chart that shows what the requirements and obligations were for SIPs start to operate in the market and to either publish it or provide a link to it on the DCUSA website alongside the DCUSA Accession Application form.	ElectraLink	<p>Update: 18 October 2023: The Secretariat had been in discussions with the REC Code Manager and this was in the process of being obtained. KEEP OPEN</p> <p>Update: 15 November 2023: Following feedback, this action was still ongoing. An updated flow chart was available had linked to a news announcement on the website; however, discussions were continuing around what this could be better presented in the future. KEEP OPEN</p>
207/07	<u>2023 Panel Elections</u> : The Secretariat Would: (1) proceed with organising the 2023 Panel Elections as recommended; and (2) hold The Disputes Committee elections in parallel with the Panel Election.	ElectraLink	<p>Update: 18 October 2023: The Official Panel Elections had taken place and, due to the Supplier Member position being contested, would need to go to a second voting round. Three roles remained unfilled (the CVA Registrant Member, the CVA Registrant Alternate and the Supplier Alternate). For operational reasons the Disputes Committee election had not taken place but would be issued shortly. KEEP OPEN</p> <p>Update: 15 November 2023: the results of the Panel Elections had been finalised and circulated. Additional nominations for the Disputes Committee were being sought and this would be raised at</p>

			the next DCMDG meeting. KEEP OPEN.
207/08	<p><u>Review of Updated Templates:</u> Following feedback at the September 2023 Open Panel, the Secretariat would amend the Change Proposal form and circulate an updated copy to Panel Members for comment ahead of final approval at the October 2023 Open Panel.</p> <p>Update 18 October 2023: The October 2023 Open Panel RESOLVED that the Secretariat would additionally delete the 'Legal Text' example section from the template.</p>	ElectraLink	<p>Update: 18 October 2023: These were tabled and presented at the October Open Panel and updated versions would be circulated for further comments. KEEP OPEN</p> <p>Update: 15 November 2023: Due to competing priorities, this had been deferred and not been progressed this month. KEEP OPEN</p>
207/10	<p><u>Withdrawal:</u> The Secretariat to withdraw Power4All Limited from DCUSA Accession on 6 October 2023 and handle all associated processes.</p>	ElectraLink	<p>Update: 18 October 2023: The Company Secretary was progressing this. KEEP OPEN</p> <p>Update: 15 November 2023: This was being progressed by the Company Secretary. KEEP OPEN</p>
208/04	<p><u>Review of Updated Templates</u> – The Secretariat to amend the Change Proposal Form template in-line with Panel's views expressed during and within the minutes of the October 2023 Panel meeting.</p>	ElectraLink	<p>Update: 15 November 2023: As per Action 207/08, due to competing priorities, this had been deferred and not been progressed this month. KEEP OPEN</p>
209/01	<p><u>Housekeeping Log:</u> The Secretariat (1) update the Housekeeping Log to reflect the progress of DCP 427 'Housekeeping Log Items'; and (2) to add the typographical error around the spelling of 'Data Transfer Network' in Clause 21.2B to the Housekeeping Log.</p>	ElectraLink	
209/02	<p><u>Accession Applications:</u> The Secretariat would Progress the Accession Application for (1) Fulmar Services Limited; and (2) Radius contracting Limited, pending confirmation of a live MPID or Radius Contracting Limited, by advising the DCUSA Board that the Panel have instructed them to countersign the Accession Application.</p>	ElectraLink	
209/03	<p><u>DCUSA Panel Meeting Dates 2024:</u> The Secretariat to schedule and make arrangements for DCUSA Panel Meetings in 2024.</p>	ElectraLink	

209/04	<u>AoB Item 1: 'Rota Disconnections'</u> : The Secretariat to draft a letter formally complaining about the gaps in Rota Disconnections data and circulate to the Panel for comment and approval, before sending it to the Chair for signing and issue.	ElectraLink	
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Closed Actions – Open Session

Ref No.	Action	Owner	Update
207/09	<u>SIG Headline Report</u> : Following from the discussion about Rota Blocks, the Panel NOTED their concerns that the DNOs and IDNOs should have sought a derogation and RESOLVED that the Secretariat would: (1) confirm to the DNOs and IDNOs that they are in Breach of their obligations; (2) seek to obtain the date by which future iterations of this data should be available by; and (3) investigate whether a CP might be raised to encourage best practice for the future, which might include promoting the 105 website as a place to store this data.	ElectraLink	Update: 18 October 2023: The 105 website had been updated accordingly and the Nominated Central Source had advised that this data would be provided by mid-November. The Open Panel SCRUTINISED this response and NOTED dissatisfaction with the process and safeguards that seemed to be in place. The Open Panel reiterated a desire for a CP to encourage best practice in the future. KEEP OPEN Update: 15 November 2023: This had been discussed at SIG and ENA representatives had indicated that they would raise a CP in order to prevent this situation from recurring in the future. CLOSED
208/01	<u>Initial Assessments</u> : The Secretariat would: (1) progress DCP 430 'Reducing Good Payment Record' in line with the recommended process; and (2) progress DCP 431 'Party Novation Process' in line with the recommended process.	ElectraLink	Update: 15 November 2023: These had been completed. CLOSED
208/02	<u>Housekeeping Log</u> : The Secretariat to (1) confirm with Gowlings that updating company names on the DCUSA would not be a material change to terms; and (2) progress the processes for updating these, including progressing a Change Proposal and issuing a Gazette notice.	ElectraLink	Update: 15 November 2023: This Log had been updated and the relevant legal checks would take place as part of the progression process. CLOSED
208/03	<u>Accession Applications (1)</u> : The Secretariat would Progress the Accession Application for (1) A Coole Electrical Limited, by advising the DCUSA Board that the Panel have instructed them to countersign the Accession Application.	ElectraLink	Update: 15 November 2023: This had been completed. CLOSED